



North Carolina Contract Summary

Merge Office Interiors, Inc, dba MergeWorks, has been awarded a contract with the State of North Carolina as a source of supply for Furniture. The following is intended to be a summary of terms.

Contract # 5610A	561015A - Furniture	Effective: July 15, 2024	Expires: July 14, 2027
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ALL ORDERS MUST REFERENCE THE STATE CONTRACT NUMBER SHOWN ABOVE.

Products:

MergeWorks has been awarded the following product categories:

- Category I: Casegoods (Desks, Credenzas, Conference Tables)
- Category II: Classroom
- Category XII: Office System, Open Plan
- Category XIII: Desks, Sit -To -Stand

All products listed in the January 1, 2024 catalog are available on contract.

Authorized Dealers:

For a list of Authorized Dealers, [click here](#).

Discounts:

Order Size	End User Discount off List	Dealer Discount off List
\$100 - \$24,999 List	40%	55%
\$25,000 - \$74,999 List	TBD*	TBD*
\$75,000 + List	TBD*	TBD*

*Tier 2 & 3 dealer pricing will be as per GSA guidelines.

Pricing:

Prices shall be as published on the NC contract website.

North Carolina State orders are not eligible for a SPIFF.

Order & Payment Info:

Orders should be submitted as follows:

End user PO's will be submitted to the Authorized Dealer. The Authorized Dealer submits their PO to MergeWorks:

- Ordering Address is that of the Dealer.
- MergeWorks requires a copy of the End User's PO when the PO is submitted
- Payment to be invoiced to and remitted from Authorized Dealer.
- Payment terms – Net 30

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Freight Terms / Delivery:

- Shipping only to within contiguous United States
- MergeWorks' published standard freight charges shall apply.
- Charges for additional Service (Lift Gate, Inside Delivery, etc.) may apply.
- Standard lead-times shall apply; delivery not to exceed 60 days ARO.

Installation Costs:

Installation may be charged by Dealer to end user; at terms to be negotiated between Dealer and end user.

Services:

Design services can be quoted and invoiced as needed by the Dealer and will be required to be on a separate PO from the end user to the Dealer. MergeWorks will not be responsible for collecting and forwarding Design charges to the Dealer.

Warranty:

MergeWorks published standard warranty shall apply. The warranty can be found on our website.

MergeWorks' Contact Information:

Dealers may contact MergeWorks Customer Service at:

Phone: 800-597-1195

Email: orders@mergeworks.com

Revised Orders

Orders entered and Verified cannot be changed or modified without MergeWorks' written consent. Any subsequent change is subject to incurred costs and to MergeWorks' ability to secure materials and labor. MergeWorks reserves the right to increase the Acknowledged price, if such a change warrants any extra charge.

Cancellations

Orders which have not entered production, and for which MergeWorks has not initiated any cost that are specific to such order (such as but not limited to ordering of fabric or parts specific to the order) may be cancelled with MergeWorks' prior written consent. However, MergeWorks reserves the right to assess a service fee at its discretion. Once production has begun, neither standard nor custom orders may be changed or cancelled.

Returns

Merchandise may not be returned without MergeWorks' prior written consent. Authorized return merchandise is subject to a handling and restocking charge. All freight charges must be prepaid by Buyer on return shipments or they will not be accepted. Damaged materials and build to order items cannot be returned under any conditions.

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