



State of Pennsylvania Contract Summary

Contract #: 4400025703 Commercial Furniture	Effective: May 1, 2022	Expires: April 30, 2024 (w 3 renewal options)
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MergeWorks has been awarded a direct contract with the State of Pennsylvania as a source of supply for Furniture. This agreement is available for use by all state agencies, schools, colleges, universities, cities, counties and other government entities in Pennsylvania.

Commercial Furniture

MergeWorks Contract #: 4400025703

Supplier #: 388573

Effective dates: May 1, 2022 to April 3, 2024 (with 3 renewal options)

Ordering Info:

Purchase orders may be made directly to MergeWorks. Ordering address is:

MergeWorks
c/o Servicing Dealer
1732 Universal City Blvd., Ste. 101
Universal City, TX 78148
PH: 800-597-1195
FX: 888-472-3375
Email: info@mergeworks.com

All orders must reference the PA contract number **4400025703**. Orders must include appropriate product items with correct color choices, quantities, net prices, ship-to location, and a point of contact. Orders must show the correct net prices, otherwise the order will be returned for modification.

Products:

All MergeWorks products are available on this contract.

Discounts / Price Lists / Dealer Fees:

Product	End-User Discount	Dealer Fee
All Products	44.0%	19.0%

Price list in effect is dated September 2022. Price adjustments are allowed at any time.

Freight Terms / Delivery:

Freight shall be FOB Destination within the State of Pennsylvania. The minimum order qualifying for FOB Destination shall be \$500. Orders under \$500 may be delivered with additional freight costs added to the invoice.

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FOB Destination pricing includes inside delivery.

Standard lead times shall apply.

Services:

Installation services are available on a project-by-project basis. This shall be quoted by the authorized participating dealer.

Other services are available at the following rates.

VENDOR NAME & VENDOR NUMBER	Hourly Rate (\$/hr.) for Re-Configuration / Relocation Services of Furniture Being Moved from One Area to Another	Overtime/Holiday Hourly Rate (\$/hr.) for Re-Configuration / Relocation Services of Furniture Being Moved from One Area to Another	Storage Rate for Storage of Goods Beyond 90 days after Scheduled Delivery Date & Notification from User of Inability to Accept Delivery	Union Hourly Rate (\$/hr)
MergeWorks, 388573	No bid	No bid	No bid	\$125

Payments:

Payment terms are Net 30 Days. All payments are to be made to MergeWorks (or Merge Office Interiors).

Cancellations / Return Policy:

Cancellation of orders prior to production shall be at no charge. After production, cost incurred may be applicable.

Returns will not be accepted without written authorization by MergeWorks. Agencies shall pay and bear responsibility for returns. Returns are subject to a restocking fee.

Warranty:

MergeWorks standard warranty shall apply.

Administrative Fees:

The State of Pennsylvania does not have an administrative fee.

Servicing Dealer Responsibilities:

Dealers are responsible for assisting PA agencies with any and all contract orders. Dealers are NOT allowed to change any contract term or condition, including products available, discounts, net prices or delivery. Dealers shall promote the contract in a professional manner.

Dealers must familiarize itself with the contract terms and conditions, and maintain appropriate insurance requirements. Dealers must also be in good standing with MergeWorks.

Commissions are calculated on the net product sale only, excluding all service costs, freight, installation, logistics, tax, bonds, etc.





MergeWorks Contact Information:

Agencies and Dealers may contact MergeWorks Customer Service at:

Phone: 800-597-1195

Email: info@mergeworks.com

Web: www.mergeworks.com

Further contract information may be found at the Pennsylvania eMarketplace website:
www.emarketplace.state.pa.us

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